



Steering Committee Town Hall Planning Meeting

Cottage Grove City Council Chambers; 12:00 – 2:00 PM; Aug 14, 2007

AGENDA

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| <p>1. Welcome</p> <ul style="list-style-type: none"> ▪ Agenda Review | <p>Lynn Miller, Chair (05 min)</p> |
| <p>2. Data Profile</p> | <p>Jason Robertson, BW (10 min)</p> |
| <p>3. Interview Feedback</p> | <p>Robertson (10 min)</p> |
| <p>4. Summary of Community Plans</p> | <p>Libby Barg, BW (10 min)</p> |
| <p>5. Town Hall Meeting Planning Update</p> <ul style="list-style-type: none"> ▪ Entertainment /Food ▪ Meeting Room Layout Map | <p>Barg (10 min)</p> |
| <p>6. Town Hall Format</p> <ul style="list-style-type: none"> ▪ Agenda ▪ Table Topic Exercise; Foyer Displays ⇒ Approve Exercise and Displays | <p>Robertson (20 min)</p> |
| <p>7. Volunteers</p> <ul style="list-style-type: none"> ▪ Recruitment Status ▪ Volunteer Information Sheet | <p>Miller (10 min)</p> |
| <p>8. Town Hall Advertisement</p> <ul style="list-style-type: none"> ▪ Efforts Underway ▪ Small Flyer, Special Invitations ▪ Other Ideas and Assignments | <p>Barg (05 min)</p> |
| <p>9. Town Hall Prizes</p> <ul style="list-style-type: none"> ▪ Prize Donation Plan ▪ Review Buttons / Bookmarks | <p>Robertson (05 min)</p> |
| <p>10. Town Hall Budget</p> <ul style="list-style-type: none"> ⇒ Review and Approve a Town Hall Budget | <p>Teresa Cowan (05 min)</p> |
| <p>11. Funding for Future Meetings and Events</p> | <p>Richard Meyers (05 min)</p> |
| <p>12. Speakers Bureau Update</p> | <p>Robertson (20 min)</p> |
| <p>13. Public Comment</p> | <p>Public (05 min)</p> |



Denotes Action SC Action Item